

Delegated authority officer decision notice

Decision made by	Tim Oruye - Head of Policy and Programmes
Lead officer contact details	Email address: tim.oruye@southandvale.gov.uk Phone number: 07849701774
Decision	To approve the modifications to the Joint Henley and Harpsden Neighbourhood Development Plan Review, detailed in Table 1, to correct spelling, grammatical, typographical or factual errors, together with improvements from a presentational perspective.
Key decision?	No
If key decision, has call-in been waived by the Scrutiny Committee chair(s)?	N/A
Confidential decision, and if so under which exempt category?	No
Delegated authority reference from the constitution	At its Council meeting on 8 December 2022, South Oxfordshire District Council resolved to authorise the Head of Policy and Programmes, in consultation with the relevant Cabinet Member and in agreement with the Qualifying Body – Henley-on-Thames Town Council, to correct any spelling, grammatical, typographical or factual errors, together with any improvements from a presentational perspective.
Risks	The council is required to publish the final made version of a neighbourhood plan as soon as reasonably practicable. The modification in this decision is necessary in the preparation of the made version of the plan to correct any spelling, grammatical, typographical or factual errors in previous iterations. The council's decision to make modifications to the plan could be challenged; however, the council has followed all appropriate processes and the nature and scale of the changes are very limited, making any challenge unlikely.
Reasons for decision	Regulation 30 of the Neighbourhood Planning (General) Regulations 2012 (as amended) ("the Regulations") allows the Council to modify a neighbourhood development plan to correct errors with the permission of the Qualifying Body. At its meeting on 8 December 2022, the Council made the Joint Henley and Harpsden Neighbourhood Plan and Delegated to the Head of Policy

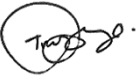
and Programmes, in consultation with the appropriate Cabinet Member and in agreement with the Qualifying Body, the correction of any spelling, grammatical, typographical or factual errors, together with any improvements from a presentational perspective.

The Qualifying Body – Henley-on-Thames Town Council - asked the Council to make the following modifications:

Table 1		
Section	Proposed Change	Reason/Justification
Main Plan - Front Cover	Add 'Made Version' Delete 'September 2022' and replace with 'December 2022'	Factual correction
Contents Page	Remove 'Localism'	Factual correction
Contents Page	Change text from italics.	Presentational Improvement.
Contents Page	Remove Bold Text 'Policy SD2: Community Energy Projects'	Presentational Improvement
Contents Page	Remove indent after paragraph numbers	Presentational Improvement
Throughout Plan	Add line at bottom of each page	Presentational Improvement
Throughout Plan	Remove indent after paragraph numbers	Presentational Improvement
Throughout Plan	Add a space between the title and text	Presentational Improvement
Throughout Plan	Improve spacing and indents in policy boxes	Presentational Improvement
Throughout Plan	Ensure that policy boxes have outer boundary	Presentational Improvement
Throughout Plan	Footnotes to be in black text	Presentational Improvement
p.3. para 1.1	Delete 'referendum version of the' Replace: 'Once adopted the plan will replace the existing 2016 Joint Henley and Harpsden Neighbourhood Plan.' With 'This plan replaces the 2016 Joint Henley and Harpsden Neighbourhood Plan.'	Factual correction
p.3 para 1.3	Delete 'referendum version of the'	Factual correction
p.3. para 1.6.	Remove: "	Typographical correction
p.5 para 2.1	Delete 'referendum version of the'	Factual correction
p.5 para 2.2	Replace '20 September' with '20 September 2021'. Replace '16 November' with '16 November 2021'.	Factual correction

p.7 para 2.10	Add '.' after 'including moving to a low carbon economy'	Typographical correction
p.9. para 3.3.	Centre the Figure showing Population estimates by 5 year age band	Presentational Improvement
p.15	Remove blue line from right hand side of Plan	Presentational Improvement
p.23	Add outside black line to Policies Map.	Presentational Improvement
p.28, policy box	Replace '.' With ')' at the beginning of each point.	Presentational improvement.
p.30, para 5.30	Replace 'proposed Local Green Spaces' with 'Local Green Spaces'	Factual correction.
p.31	Replace label: "Corner of Harpsden Road and Sheepcote Lane" With: "Sheephouse Lane" Replace title: "Figure 1 - Proposed Local Green Space Designations" With: "Figure 1 - Local Green Space Designations"	Factual correction
p.31 policy box	Replace 'The following areas shown on the Policies Map are proposed to be designated as a Local Green Spaces' With 'The following areas shown on the Policies Map are designated as a Local Green Spaces'	Factual correction.
p.42	Change text size of footnotes to ensure consistency	Typographical correction
P.42, policy box	Replace '.' With ')' at the beginning of each point.	Presentational improvement
p.43	Remove blue line on righthand side of Key Views Plan.	Typographical correction
p.55. para 8.3	Add full stop after 'Highlands Farm'	Typographical correction
p.61 para 9.17	Replace 'other policies proposed in the Plan' with 'other policies in the Plan'	Factual correction.
p.66, policy box	Replace '.' With ')' at the beginning of each point.	Presentational improvement
P.78	Remove blue line beneath A1 map	Presentational improvement.
p.77	Rectify table formatting for Policy DS1	Presentational improvement.
p.79	Remove 'Figure 2- Local Diagram'	Factual correction
p.94	Indent paragraph a,b,c for First Homes Definition	Presentational improvement.
p.55 RO1	Remove bullet Point	Presentational improvement.

The Council considers the modifications proposed by Henley-on-Thames Town Council necessary for the purposes of correcting spelling, grammatical and typographical or factual errors. These modifications have

	<p>been incorporated into the made version of the Joint Henley and Harpsden Neighbourhood Development Plan Review.</p> <p>In accordance with Regulation 30 of the Neighbourhood Planning (General Regulations) 2012, a copy of this Decision Notice will be available to view on the council's website (southoxon.gov.uk/henley-and-harpsden-np) and at the location set out at Appendix 1.</p> <p>The made version of the Joint Henley and Harpsden Neighbourhood Development Plan Review is available at Appendix 2.</p>			
Alternative options rejected	N/A			
Implications (Climate & Ecological, Legal, Financial, Procurement, Other).	The Joint Henley and Harpsden Neighbourhood Development Plan Review was adopted by South Oxfordshire District Council on 8 December 2022: there are no further implications to highlight.			
Background papers considered	N/A			
Declarations/ conflict of interest?	No			
Consultees		Name	Outcome	Date
	Relevant Cabinet member	Councillor Anne Marie Simpson	Happy to proceed	05/06/24
Decision maker's signature To confirm the decision as set out in this notice.	<p>Signature: </p> <p>Date: 07/06/2024</p>			

Appendices

Appendix 1

This Decision Notice constitutes 'the Modification Document' required under Regulation 30 of the Neighbourhood Planning (General) Regulations 2012.

The modified Joint Henley and Harpsden Neighbourhood Development Plan Review can be inspected on the council's website <http://southoxon.gov.uk/henley-and-harpsden-np>, as well as at:

Reception, South Oxfordshire District Council, Abbey House, Abbey Close, Abingdon OX14 3JE	If you would like to view these documents at the Council offices, please contact us on 01235 422600 or email
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	planning.policy@southandvale.gov.uk to book an appointment.
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In accordance with Regulation 30 of the Neighbourhood Planning (General) Regulations 2021, a copy of this Decision Notice ('the Modification Document') has been sent to:

- The qualifying body, namely Henley-on-Thames Town Council
- Any person who asked to be notified of the decision

Appendix 2

The Joint Henley and Harpsden Neighbourhood Development Plan Review – adopted December 2022.