**LICENSING ACT 2003**

NOTICE OF APPLICATION TO VARY A PREMISES LICENCE /

CLUB PREMISES CERTIFICATE *(delete as applicable)*

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| Premises: |
| *(Insert business name and full postal address)* |

Notice is given that ……………………………………….. *(name of applicant)* has applied to South Oxfordshire District Council for a variation to the Premises Licence / Club Premises Certificate *(delete as applicable)* under Section 34 of the Licensing Act 2003.

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| The proposed variation is: |
| *(Insert details of the proposed variation – for example amendments to licence conditions [give full details of change i.e. the old and new conditions] or changes in activities/hours [give full details of the activities, times and days])* |

Anyone who wishes to make representations regarding this application must give notice in writing to: Licensing Team, South Oxfordshire District Council, Abbey House, Abbey Close, Abingdon, OX14 3JE or email to [licensing@southoxon.gov.uk](mailto:licensing@southoxon.gov.uk)

Representations must be received by ………………(*insert date 28 days from the date of this notice*)

The application record may be viewed during normal office hours at the above address, or on the Council’s website at [www.southoxon.gov.uk](http://www.southoxon.gov.uk)

Date of Notice: …………………………..

It is an offence under Section 158 of the Licensing Act 2003, knowingly or recklessly to make a false statement in connection with an application. The maximum fine for which a person is liable on summary conviction for the offence is level 5 on the standard scale (unlimited amount).